

Privacy Notice
AKO Storytelling Institute
Fellowship programme

UAL and its AKO Storytelling Institute process personal data you have provided in your application, and that you may provide or may be created about you in the selection process and during the fellowship.

Legal basis and purpose

As necessary to fulfil the agreement with you (GDPR basis Art.6(1)(b) “contract”), UAL has and will use information including your name and contact details, application statements, video recording and/or photograph, biographical and career information and other information you share with us during your fellowship to:

- assess your suitability for the fellowship
- contact you in relation to your application, selection and the fellowship
- post your name and photo on the AKO Storytelling Institute website (for successful applicants)
- with prior notification, to record you within physical and online meetings
- to support you in your fellowship more generally

Under our legitimate interests (GDPR: 6(1)(f)), we will use your comments and feedback along with our records of your activity to evaluate the fellowship programme with a view to improving the future delivery of the programme and to understanding any effect that the programme may have had on you as a participant overall.

Under the same legal basis, UAL also process personal information within CCTV systems in order to monitor activity for the purposes of security and the prevention and detection of crime.

Processors, sharing and transfer outside the UK.

UAL use providers such as Microsoft and Miro to process your data on our behalf. They can only act on our written instruction, and your data will only be processed in the UK, EEA or other adequate territory, or otherwise under an ICO approved transfer mechanism, so that your rights under GDPR are maintained at all times.

Staff and others working for UAL will be placed under a contractual obligation to maintain the confidentiality of your data.

UAL have worked a team of four trainers during the application and interview process and to develop the programme around the participants. To do this, the trainers will be given access to your application and summary information about you and your interest. The trainers do not retain this information.

Retention

Your personal data as necessary to manage the fellowship and to evaluate the programme will be retained by UAL for six years after year the fellowship ends.

Further Information

If you have any questions about this privacy notice or the personal data we hold for you please email storytelling@arts.ac.uk.

For more information about UAL and your privacy rights, go to www.arts.ac.uk/privacy-information.